



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER  
DINHATA-II (ADDL) ICDS PROJECT  
**Sahebganj :: Cooch Behar**  
**Email:** cdpo.din2@gmail.com

Memo No:- 291/ICDS/DTA-II

Date:- 11/07/2024

**RECRUITMENT NOTICE**

As per decision taken in the meeting of District Level Selection & Monitoring Committee for Dinhat-II (Additional) ICDS Project, held on 27/06/2024, applications are hereby invited from the eligible candidates (Women only) for recruitment to the posts of **Anganwadi Helper (AWH)**.

Candidates are requested to **read the following instructions carefully** before applying for the above said posts:

- The posts are purely voluntary & honorary.
- Selected candidates will not be considered as Govt. employee.
- Candidate must submit her application online at **www.coochbeharwb.in**.
- On successful submission of online application, candidate must have to print it and submit it along with all necessary documents to the Office of the CDPO, Dinhat-II (Addl.) ICDS Project during Office hours (10 a.m. to 5:30 p.m.) on all working days till **05/08/2024**.
- Candidates are requested to put ID number of any Govt. issued I.D. Card (like PAN/AADHAAR/Voter Card) at the time of online submission of application and produce the original document at the time of Written Examination & Viva-Voce, whenever asked.
- Candidates are also requested to preserve the printed online application for future reference.
- This recruitment notice is subject to the final judgement likely to be passed in the SLP filed before the Hon'ble Supreme Court arising out of the judgement passed in WPA 22145 of 2010 NILMADHAB KARMAKAR-VERSUS-THE STATE OF WEST BENGAL AND OTHERS.

**Important dates and timeline:**

1. Date of Notification	11/07/2024
2. Last date of submission of application	Candidate must ensure online application and relevant document submission by 05/08/2024 (up to 5:30 p.m.)
3. E-Admit Card to be downloaded by the candidate from the online website	From 14/08/2024 to 23/08/2024
4. Tentative date of Written Examination	07/09/2024 at 11:00 hrs.

**How to Apply**

- Candidates are required to apply online using the website **https://coochbeharwb.in**.
- After online submission of the application, the applicant shall have to submit a print out of the same along with all relevant documents at the Office of the CDPO Dinhat-II (Addl.)ICDS Project within 05/08/2024 upto 5:30 p.m..
- **Any applications submitted online only but not submitted thereafter along with necessary documents in hard copy to the CDPO Dinhat-II (Addl.) ICDS Project shall summarily be rejected.**
- Detailed instructions for filling up online applications are available on the abovementioned website.



- The applicants are advised to submit only single application. However, if due to any unavoidable situation, if an applicant submits another/multiple applications, then the applicant must ensure that application with the latest i.e. last applied Registration ID (RID) is complete in all respects like applicants' details, etc. The applicants who are submitting multiple applications should note that only the applications with latest RID only shall be entertained by the Office. The Online Applications can be filled upto **05/08/2024 till 5:30 p.m.** after which the link will be disabled.
- Candidates are strongly advised to apply online well in time without waiting for the last date for submission of Online Applications. **Candidates are requested to keep checking the online website regularly for further updates and instructions regarding the Recruitment Process.**
- In case of any guidance/information/clarification regarding their applications candidates may visit the Facilitation Counter which shall be functional on 11/07/2024 onwards at CDPO Dinhata-II(Addl.)ICDS Project during Office Hours (10 a.m. to 5:30 p.m.).

### 1.1. Eligibility Conditions:

**a) Residence:** - A candidate applying for the AWH post must be a permanent resident of the concerned Gram Panchayat area under which the post of AWH is vacant.

**Note:** Residential Certificate issued either by the concerned MP/Sabhadhipati/MLA/Sabhapati, Panchayat Samiti/Pradhan - Gram Panchayat or the concerned District Magistrate/Addl. District Magistrate/SDO/BDO will be accepted. **Name of Gram Panchayat must be mentioned clearly in Residential Certificate if it is issued by any authority other than Gram Panchayat Pradhan** and it should be produced as and when asked for.

**b) Age Limit:** -The candidate must be in the age limit of **18-35 years as on 01/01/2024** for all categories i.e. UR/SC/ST/EWS/OBC-A/OBC-B/PH candidates. The candidate must have been born not early than 01/01/1989 and not later than 01/01/2006. Candidates should also note that once a date of birth has been submitted by them in the Application Form for the purpose of admission to this examination, no change will be allowed subsequently on any ground whatsoever. Admit Card of Madhyamik Examination /Madhyamik Pass Certificate /Birth Certificate will be accepted as Age Proof of the candidate.

**c) Minimum Educational Qualification:** - The applicant must have passed minimum Class-XII or equivalent from a recognised Board for all categories i.e. UR/SC/ST/EWS/OBC-A/OBC-B/PH candidates. The above noted qualification/certificate must be possessed by the candidate **on or before 05/08/2024**.

**d) Reservation:-**

- Reservation will be maintained as per 100 points Roster for SC/ST/EWS/OBC-A/OBC-B/PH candidates.
- Caste Certificate** issued only by the Sub-Divisional Officer having jurisdiction under the Government of West Bengal will be accepted. Else, the candidate will not be treated as candidate applying under any Reserved Category. Caste Certificate must be valid in respect of the State of West Bengal and **issued on or before 05/08/2024**.
- Disability Certificate (with 40% and above)** issued by the competent medical board (Medical College/District Hospital/Sub Divisional Hospital) will be accepted if it is **issued on or before 05/08/2024**. Else, the candidate will not be treated as candidate applying under any Reserved Category.
- Applicants under EWS category must have to submit EWS certificate valid **as on 05/08/2024** issued by the competent authority under the jurisdiction of West Bengal.

**1.2. Number of Vacancies:**

Name Gram Panchayat	Number of vacancies	UR	SC	ST	EWS	OBC-A	OBC-B	PH
Burirhat-I	1	1	0	0	0	0	0	0
Burirhat-II	3	1	1	1	0	0	0	0
Nazirhat-I	2	1	0	0	0	1	0	0
Nazirhat-II	4	1	1	0	1	1	0	0
Sahebganj	9	2	2	0	2	0	2	1
Barasakdal	6	1	2	1	0	0	1	1
Total	25	7	6	2	3	2	3	2

(The Authority reserves the right to change the no. of vacancies under certain circumstances without assigning any reasons thereof)

**1.3. Plan of examination:**

- There would be Written Examination followed by Viva-Voce. The Total Marks for Written Examination is 90 and for Viva-Voce is 10.
- A candidate must secure 30 marks in Written Examination to qualify for the Viva-Voce.
- Marks obtained in the Written Examination as well as in the Viva-Voce test will be considered for preparation of Merit List.
- If candidate qualified in the Written Examination does not appear in the Viva-Voce, she will be disqualified for selection as an AWH
- There will be no qualifying marks in the Viva-Voce.

• Syllabus for Written Examination for AWHs:


- a) An essay of 150 words in mother tongue (Class-VIII Standard) : 15 Marks
- b) Arithmetic (multiple choice type of Class VIII Standard) : 20 Marks
- c) Nutrition, Public Health, Status of Women (Multiple Choice Types): 15 Marks
- d) English Language (candidates understanding of simple and primary knowledge of English Language), simple translation up to the level of Class VIII /IX (MCQ) : 20 Marks
- e) General Knowledge (Multiple Choice Types) : 20 Marks

**1.4. Disqualification:** If it is found at any stage of selection process or even after selection that the candidate has submitted any wrong information regarding her age, caste, educational qualification, residential address etc., her candidature will be summarily rejected without assigning any reason thereof. Legal action as per relevant rules/guidelines may also be initiated against her.

**1.5.** The selection of AWH will be as per the final decision of the District Level Selection and Monitoring Committee, Dinhata-II (Addl.) ICDS Project as per vacancy and reservation.


**1.6.** Candidates after selection will have to be abiding by all the relevant Govt. Rules and Regulations as issued from time to time.

**1.7.** One candidate can **finally submit only one application along with necessary documents. Multiple applications will be summarily rejected.**

  
Child Development Project Officer  
Dinhata-II (Addl.) ICDS Project  
Sahebganj, Cooch Behar

Copy forwarded for information and taking necessary action to:

- 1) The District Magistrate, Cooch Behar & Chairperson of District Level Selection and Monitoring Committee, Dinhata-II (Addl.) ICDS Project.
- 2) The Additional District Magistrate (Dev), Cooch Behar.
- 3) Smt. Puspita Roy(Dakua), Member of District Level Selection & Monitoring Committee, Dinhata-II (Addl.) ICDS Project.
- 4) The Sub-Divisional Officer, Dinhata, Cooch Behar & Member of District Level Selection & Monitoring Committee, Dinhata-II (Addl.) ICDS Project.
- 5) The District Programme Officer (ICDS), Cooch Behar & Member of District Level Selection & Monitoring Committee, Dinhata-II (Addl.) ICDS Project.
- 6) The District Social Welfare Officer, Cooch Behar.
- 7) The Sabhapati, Dinhata-II Panchayat Samity.
- 8) The Block Development Officer, Member of District Level Selection & Monitoring Committee, Dinhata-II (Addl.) ICDS Project.
- 9) The Block Medical Officer of Health, Member of District Level Selection & Monitoring Committee, Dinhata-II (Addl.) ICDS Project.
- 10) The Block Land & Land Reforms Officer, Dinhata-II.
- 11) The Assistant Director of Agriculture, Dinhata-II.
- 12-14) The Sub Inspector of School, Dinhata-I CLRC, Bamanhat CLRC, Dinhata-III CLRC.
- 15) The Post Master, Sahebganj Post Office.
- 16-21) The Pradhan, Burirhat-I, Burirhat-II, Nazirhat-I, Nazirhat-II, Sahebganj and Barashakdal G.P.
- 22) Officer in Charge, NIC Cooch Behar with a request to publish the Notice in the District Website.
- 23) Office Notice Board.

  
Child Development Project Officer  
Dinhata-II (Addl.) ICDS Project  
Sahebganj, Cooch Behar